



Fís Éireann  
Screen Ireland

# Pre-production Fund

## APPLICATION FORM

### Guidance Notes

#### Pre-Production Cashflow

The Pre-Production Facility (*PPF*) is designed to assist Fís Éireann / Screen Ireland (*Screen Ireland*) co-financed productions which are proven to be satisfactorily fully financed and in the process of commencing pre-production where there is a time lag in cashflow as a result of financing and legal arrangements.

#### About the Facility

The PPF operates in a ring fenced manner from Screen Ireland's other financial activities. The maximum amount of the PPF available to any one production is 25% of the Screen Ireland principal production loan offer but in no event shall exceed €150,000. The PPF must be repaid in full, together with an administration fee of 1.5% on financial closing.

#### Criteria

All commercial terms in regard to the Screen Ireland's principal production loan on the film must be agreed (including the terms of the Screen Ireland recoupment position) and, if the film is to be bonded, a detailed letter of intent must have been issued by the approved completion guarantor. Screen Ireland shall only provide PPF on a matching basis with other financiers of the film.

#### Who Can Apply

The PPF is only available to projects that qualify for Irish Production funding and already have a quantified commitment of Screen Ireland Irish Production funding. PPF is not available for projects which qualify for Creative Co-Production funding, Documentary funding or TV Animation funding.

#### Making An Application

Before making an application you should contact Screen Ireland's Deputy Chief Executive, Teresa McGrane, in order to confirm the production's eligibility and give notice that you intend to apply. Please complete the form below and send along with the additional requirements to [teresa.mcgrane@screenireland.ie](mailto:teresa.mcgrane@screenireland.ie).

*Please note that the PPF is awarded at the sole discretion of the Board of Screen Ireland, whose approval of each award is required, and each application is judged on its own merits.*



### Principals' Details

ROLE	NAME	MOBILE	EMAIL
PRODUCER(S)			
CO-PRODUCER(S)			
DIRECTOR(S)			
WRITER(S)			
PRINCIPAL ANIMATOR(S)			

### Applicant's Contact Information

NAME OF INDIVIDUAL PRODUCER	
APPLICANT PRODUCTION COMPANY	
REGISTERED PRODUCTION COMPANY NUMBER	
REGISTERED PRODUCTION COMPANY ADDRESS	
APPLICANT'S MOBILE	
APPLICANT'S EMAIL	

HAS THE FOLLOWING DOCUMENTATION BEEN RECEIVED BY SCREEN IRELAND	INDICATE ANSWER
1. ALL CO-FINANCING, DISTRIBUTION AND SALES OFFER LETTERS	Y / N
2. COLLECTION AGREEMENT OR RECOUPMENT WATERFALL PROPOSAL	Y / N
3. LETTER OF INTENT FROM COMPLETION BOND <i>(if applicable)</i>	Y / N
4. BREAKDOWN OF PRE-PRODUCTION CASHFLOW REQUIREMENTS <i>(note that pre-production funding provided for cashflow may only be expended on Irish elements)</i>	Y / N
5. DETAILS OF OTHER SOURCES OF AVAILABLE PRE-PRODUCTION CASHFLOW WITH SUPPORTING DOCUMENTATION	Y / N
6. PROPOSED TIMELINE FOR REPAYMENT OF PRE-PRODUCTION CASHFLOW	Y / N

## Data Protection

Screen Ireland is required to collect data, including certain personal data, to process your application. Screen Ireland is committed to protecting and respecting your privacy, and will therefore ensure that all information that you provide to us is safeguarded. Screen Ireland only requests data that is required for a legitimate purpose and for which we have a valid legal basis to process which is to facilitate the processing of your application. Screen Ireland requests that you do NOT send personal data on yourself or third parties, associated with your application, that has not been requested, or that you have not acquired permission to use. The data may be used for statistical purposes. The data collected may be stored, processed and passed in confidence to or shared with third parties, individuals or organisations, who are helping us assess applications or monitor funding. We require all such third parties to enter into a data processing agreement with us, which complies with our obligations under the new EU General Data Protection Regulation (GDPR). This processing agreement requires such third parties to have appropriate data security systems in place and only to use your personal data on our instructions and in accordance with data protection law.

All personal data information will be treated in accordance with the GDPR and associated data protection laws. You have rights under the GDPR including the right to ask for a copy of your personal data information held by Screen Ireland and the right to require Screen Ireland to correct any inaccuracies in your personal data.

I consent to the data provided being processed for the purposes outlined above.

## Declaration

**I CONFIRM THAT THE INFORMATION PROVIDED IN THIS APPLICATION FORM, OR BY WAY OF SUPPORT TO THIS APPLICATION IS TO THE BEST OF MY KNOWLEDGE ACCURATE AND CORRECT.**

<b>I/WE DECLARE THAT THE INFORMATION PROVIDED IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY/OUR KNOWLEDGE.</b>	Signature(s) for and on behalf of Applicant
<b>PRINT NAME(S)</b>	
<b>DATE</b>	